

OUTCOMES

Outcomes for the post would be as follows. Further outcomes will be set for subsequent years in the event that funding is secured.

- By Sept 2010, the Project Officer will have facilitated 50 people from rural and urban backgrounds accessing Barmaddy and be able to record their improved physical and mental well-being, as a result of their work and exploration at Barmaddy Farmhouse and the local area
- Within 12 months, the Project Officer will have implemented the year one of the project plan so that Barmaddy Farmhouse is a fully functional basic bunkhouse, the meadow fenced and in the process of regeneration and the garden producing food for the participants.

FACTOR	ESSENTIAL	HIGHLY DESIRABLE
Relevant Knowledge & Experience	<ul style="list-style-type: none"> • Working understanding of project management, targets & outputs • Ability to set up organisational systems • Business planning experience • Health and Safety legislation and management • Food production and/or land management • Numeracy competency • Leadership experience 	<ul style="list-style-type: none"> • Project management experience • Knowledge of production/social economy organisations • Outward bound or similar experience of working with people in outdoor environments • Local knowledge
Qualification & Attainments	<ul style="list-style-type: none"> • Educated to or working towards degree in a relevant field or sufficient experience in a similar post 	<ul style="list-style-type: none"> • Management qualifications or management experience • Proven people management skills
Skills	<ul style="list-style-type: none"> • Excellent written and oral communication skills • Networking skills • IT literate • Presentation and Public Speaking Skills • Ability to communicate effectively with people from different backgrounds • Driving license • Leadership & people skills 	<ul style="list-style-type: none"> • Good networking skills • First Aider (training will be given if necessary)
Qualities	<ul style="list-style-type: none"> • Ability to understand and work with the GalGael ethos • Community & Partnership working • Innovative • Problem solver • Able to work as part of a team and under own initiative • Scrupulous attention to upholding confidentiality 	<ul style="list-style-type: none"> • Open to Change/adaptable

Reporting Structure

You will be accountable to the GalGael Project Coordinator, who has ultimate responsibility to the Board for delivery of the Barmaddy Restored Project.

Post Title:	Barmaddy Restored Outreach & Development Officer (Part time)
Salary Scale:	£ 18,813 + pension (pro rata) SJC Scale AP2 p20
Location:	Barmaddy Farm, Loch Awe
Funding:	Monument Trust/Scottish Natural Heritage
Duration:	Twelve-Months (Continuation Dependent Upon Funding)

Job Purpose

The Outreach and Development Officer will engage the local community in GalGael's Barmaddy Restored project and develop the opportunities people can access there. This includes securing funding to support this work. The Outreach and Development Officer will assist in the achieving the project aim to create a centre where people can come together to learn, work and aid in restorative processes, both personal, cultural & ecological.

Main Duties

The Outreach and Development Officer will work with the Barmaddy Restored Project Officer to achieve the aims and outcomes for the Barmaddy Restored Project as laid out in the Project Plan. This will include the following duties:

1. To develop opportunities and activities at Barmaddy that facilitate personal development as described in the Project Plan.
2. To coordinate the involvement of partner organisations and undertake outreach work in relation to these.
3. To lead securing future funding for the financial sustainability of the project and to support the above work.
4. To contribute to recording and monitoring structures and to assist in evaluation of quantitative and qualitative data.
5. To upkeep robust financial systems and assist in managing project budgets.
6. To contribute to the completion of work tasks at the house and in the surrounding areas.
7. To assist with general project work for the *Barmaddy Restored*.
8. To contribute to setting annual restoration priorities and the coordination of operational planning for Barmaddy based on the work plan outlined in the Project Plan.
9. Other reasonable duties as implied by the Project Plan and as deemed necessary by the developing nature of the post.

OUTCOMES

Outcomes for the post would be as follows. Further outcomes will be set for subsequent years in the event that funding is secured.

- By September 2010, the Outreach and Development Officer will have contacted 8 local and urban groups facilitating 50 people from rural and urban backgrounds accessing Barmaddy.
- In a 12-month period, the Outreach and Development Officer will establish beneficial opportunities for people at Barmaddy as laid out in the project plan.
- By the end of 2010, the Outreach and Development Officer will have secured continuation funding for the project.

FACTOR	ESSENTIAL	HIGHLY DESIRABLE
Relevant Knowledge & Experience	<ul style="list-style-type: none"> • Health and Safety • Outward bound or similar experience of working with people in outdoor environments • Working understanding of fund raising 	Knowledge of production/social economy organisations <ul style="list-style-type: none"> • Outward bound or similar experience of working with people in outdoor environments • Food production and/or land management • Local knowledge
Qualification & Attainments	<ul style="list-style-type: none"> • Educated to or working towards degree in a relevant field or sufficient experience in a similar post 	
Skills	<ul style="list-style-type: none"> • Good communication skills • Networking skills • IT literate • Report Writing • Ability to deal with people from different backgrounds • Driving license 	<ul style="list-style-type: none"> • Able to speak in public • Confidence • First Aider • Presentation Skills (Written & Oral)
Qualities	<ul style="list-style-type: none"> • Ability to understand and work with the GalGael ethos • Community & Partnership working • Innovative • Able to work as part of a team and under own initiative • Confidential 	<ul style="list-style-type: none"> • Open minded • Open to Change • Able to adapt • People skills

Reporting Structure

You will be accountable to the GalGael Project Coordinator through the Barmaddy Restored Project Officer, for delivery of the Barmaddy Restored Project.